★한국어는 전부 지워주세요! 중국 회사명:

중국 회사 주소:

중국 회사 연락처:

Invitation Letter

The Consular Section

Embassy of China Date: dd/mm/yy

This is to confirm that below person invited by 중국회사이름for important business meeting.

Please find applicant's passport details as follows:

Name:

Gender:

Date of birth:

Period of stay in China: dd/mm/yy~dd/mm/yy

Kind of requested visa: Single entry business visa

Purpose of Trip: Business meeting

Final Destination:

All related expenses incurred by above person during stay in China will be covered by applicant's company and we will ensure above person's return on due time with safety.

Above person will be traveling to China frequently and his visits are critical to our company. Appreciate you could issue him single entry business visa to China at your earliest convenience.

Signature and Nameplate:

Name of the person who signed:

Address:

Contact Number: